

Arts and Sciences Senate
Tentative Agenda
November 19, 2007

- I. Approval of Agenda
- II. Approval of Minutes
- III. Provost's Introduction/ Report to the College (E. Kaler)
- IV. Report on the College of Arts and Sciences (J. Staros)
- V. Report on the Status of Stony Brook Southampton (M. Schoonen)
- VI. Report of the Faculty Rights and Responsibilities Policies Committee (H. Silverman)
(Report to follow)
- VII. Proposed Addition to the Arts & Sciences Senate Constitution, Resolution on Standing Committee Autonomy (Section C9) (C. Davidson)
- VIII. President's Report (C. Davidson)
- IX. Old Business
- X. New Business

Arts and Sciences Senate
Minutes of October 22, 2007

The meeting was convened at 3:30 p.m. by President Cynthia Davidson in the Javits Room.

- I. Approval of tentative agenda: approved.
- II. Approval of minutes from September 24th, 2007 (with corrections to Dean Staros Report): approved.
- III. Curriculum Committee Report (N. Tomes)
 - The Curriculum Committee is the most hard-working and committed that Dr. Tomes has ever served on in her 30-years at Stony Brook.
 - The committee met every week with much of the work involving Southampton. There are external pressures being brought to bear on the committee in its deliberations and the introduction of issues that are not suppose to govern the decisions of the Curriculum Committee. These are the issues that are being discussed by the A&S Executive Committee.
 - The A&S Executive committee is working on a resolution regarding external pressures on committees.
 - Dr. Frank Myers inquired about a Journalism course that would be required for all students. Dr. Tomes: the decision to require that course was not made before grant money was available to fund that course.
 - Dr. Norman Goodman stated that Southampton went right to the Curriculum Committee without first going to the Undergraduate Council. Dr. Joan Kuchner felt that CAPRA and the FRRP Committee had the same encounters. FRRP Committee may be good committee to be involved.
 - Dr. Goodman: For the Journalism course, it should have been vetted before they put the grant money out. There are rules and guidelines for creating schools, programs, colleges, etc. Dr. Davidson believes that the A&S Executive committee should be informed. Dr.

Goodman believes that this should be brought up to the Executive Committee before the President and the Provost.

- Dr. Tomes: the innovations with Southampton have merit.

IV. Report on the College of Arts & Sciences (J. Staros)

- Have met with Provost Kaler. Provost Kaler came on board with no new resources (his understanding was that the budget was in balance).
- Initial deficit has grown to over \$3 mil because we were shorted on adjunct money. The Provost cannot provide the needed funds.
- Working closely with the Provost's Office. All the college has in terms of budgetary flex is personnel. As positions turn over the Provost is going to have to decide (with the expanding student body) whether or not to replace personnel.
- Provost released six searches throughout the college.

V. Promotion and Tenure Committee Report (J. Davila)

- The committee has met all year and is functioning well.
- There were 25 Promotion and Tenure cases between May 06' and August 07'. Of those, 16 cases were for Promotion with Tenure. (See report for more information)
- Discussions are in progress regarding the merger of the Library PTC with A&S PTC.
- Assisted by Peter Koch, PTC is progressing toward an electronic dossier system.
- Still have problems with the Chairs' letters. They simply reiterate or quote from outside letters.
- Some files lack required information. Dr. Davila stated that departments are encouraged to provide the PTC with the most thorough explanation of the file as possible. We would like to hear more about departmental opinion.
- Dr. Davidson asked if the PTC has conversations with Departmental Chairs. Dr. Davila: We are thinking about instituting something where we might start to provide systematic feedback.
- Dr. Silverman: Some departmental chairs feel uncomfortable in evaluating what they are sending forth. They would prefer to simply present the position of the department and the outside letter. In some cases it is probably better they do this because if they can mold and shape the recommendations, it might generate negative reaction from members of particular faculty.
- Discussion ensued regarding placing a PTC chart on the website with case outcomes and to update them often
- Dr. Goodman protested the decision by the PTC as stated in its report that it would continue to "require all formal written [department] documents...to be included in promotion and tenure dossiers" despite the fact that the A&S Senate specifically rejected that proposed amendment to the PTC Guidelines at its meeting on April 23, 2006. Dr. Davila indicated that the PTC would abide by the A&S Senate decision in this matter.

VI. A&S Senate President's Report (C. Davidson)

- The next general meeting will be on November 19th. The new Provost and Dean Schoonen (Southampton) will be joining us. There will also be a presentation from the Task Force that has been working on the language of the Constitution.
- On November 7th there will be a Coordinating council meeting. If the Chairs of the committees cannot attend, please send a committee rep or email a report.

VII. Old Business:

- Dr. Silverman questioned Dean Staros regarding retention and faculty members who take a position at another university. Dean Staros reported at the last senate meeting that if a

department loses a line it goes back to the common pool. Dr. Silverman thought that it is important to retain Sr. faculty. Dean Staros explained that under the current Provost's budget guidelines, he has to get approval to make a retention offer. It still has to come out of the A&S resources. So far, the cases have been very solid.

VIII. New Business: No new business.

Meeting adjourned at 4:45 p.m.

Submitted by: Laurie Theobalt, Secretary

Proposed Resolution

(Addition to Arts and Sciences Senate Constitution, Section C9)

Academic decisions by the Arts and Sciences Senate's Standing Committees must be based primarily on sound academic principles. When reviewing courses or programs or devising academic policies, the committees should not be asked to consider or accommodate extra-academic issues. Individuals and programs having proposals under review should limit their contact with Committees to informational exchanges. They may request a meeting with the Chair, Executive Secretary, and/or full Committee, and if invited, may meet to clarify issues of an academic nature, but attempts to lobby or pressure the Committee Chair, Executive Secretary, and/or individual committee members, especially by invoking financial or institutional considerations, are inappropriate. Should such attempts occur, members of the Standing Committees shall report them to the Senate Executive Committee for further action.

**STONY BROOK UNIVERSITY ARTS AND SCIENCES SENATE
FACULTY RIGHTS AND RESPONSIBILITIES POLICY COMMITTEE**

Committee Members: Hugh J. Silverman (Chair), Philip Allen, Cynthia Davidson, Susan Hinely, Joan Kuchner, Mel Pekarsky

**GUIDELINES FOR CROSS-DEPARTMENTAL SECONDARY ACADEMIC
APPOINTMENTS FOR REGULAR FULL-TIME STONY BROOK FACULTY
with primary appointments in the College of Arts and Sciences (CAS), the School of Marine and
Atmospheric Sciences (SoMAS), the School of Journalism (SoJ), and Stony Brook-Southampton
(SB-S)**

The following constitutes a chart for appointing current Stony Brook faculty with primary appointments in the Arts and Sciences Senate constituency areas (College of Arts and Sciences, School of Marine and Atmospheric Sciences, School of Journalism, and Stony Brook-Southampton) to secondary appointments in departments or units within these same areas.

Note that each department or program will need to establish its own criteria within these broad categories for appointments in its own unit. The purpose of these Guidelines is to establish

consistency of nomenclature across departments and programs. Specific criteria for secondary appointments with these titles should be defined and made explicit in Departmental By-Laws (or the equivalent specification of procedural practices).

Not defined here are certain faculty considerations such as protections for work carried out in another department, incentives to faculty contributing to secondary departments or programs, and rewards for contributions to another department or program. Although it would be a very good idea for the Provost's office to establish someone who will be concerned with the protection, incentives, and rewards for faculty committing their time and efforts to the success of a secondary program, each department or program should formulate ways in which the contribution to other departments or programs will be recognized. This could include counting this contribution as equivalent to committee-work in the primary department, teaching arrangements that will permit faculty to offer courses that suit the needs of interdepartmental or interdisciplinary undergraduate or graduate programs, recognition of research projects that are carried out in concert with faculty, institutes, or groups in secondary units. When considering discretionary fund commitments, Deans or the Provost could take into account contributions to secondary departments or programs as formalized in the Annual Addendum or as articulated in a letter of appreciation sent by the chair or director of the secondary department or program. These commitments should supplement normal departmental allocations.

See table below:

**[GUIDELINES FOR CROSS-DEPARTMENTAL
SECONDARY ACADEMIC APPOINTMENTS FOR
REGULAR FULL-TIME STONY BROOK FACULTY]**

November 15th, 2007

Name of Appointment	Type of Appointment	Title of Designation [e.g. Professor of X and Y]	Rights & Responsibilities
AFFILIATED FACULTY	Secondary (budgetary line entirely in Primary Department)	No title of designation. Listed on secondary department's roster as affiliated, as a "friend" of the department, with intellectual or research interests in the work of the Secondary Department. Primary department should agree, and Dean shall be notified by Secondary Department.	Involvement by invitation of Secondary Department only. No formal rights or responsibilities in secondary department. All involvement in Secondary Department shall be voluntary. No voting rights.

JOINT TITLE APPOINTMENT	Secondary (budgetary line entirely in Primary Department or Program)	Title of designation. Recommended by both departments, appointed upon the recommendation by the Dean and confirmed by Provost. Official letter of joint title appointment shall be sent by Provost to appointee and to each department – to be kept in all relevant personnel files.	Limited involvement as set by conditions of initial appointment, or by departmental by-laws or established departmental practices. Always serves as “inside reader” on doctoral dissertations. Voting rights as determined by initial appointment and/ or established by departmental by-laws.
JOINT APPOINTMENT (BUDGETARY)	Primary in both departments or units (budgetary line divided equally between two different Departments or Programs)	Title of designation. Appointed (upon the recommendation of the Dean and Provost) by the President and Chancellor in the same manner as any regular appointment to a single department.	Full rights and responsibilities in both primary departments.

Other work of the Faculty Rights and Responsibilities Policy Committee since the Fall 2006.

1. SCHOOL OF JOURNALISM - CRITERIA FOR PROMOTION AND TENURE
2. GUIDELINES FOR PROMOTION FROM LECTURER TO SENIOR LECTURER
3. SENIOR LECTURER – PROMOTION REVIEW COMMITTEE
4. GUIDELINES FOR CROSS-DISCIPLINARY SECONDARY APPOINTMENTS FOR REGULAR FULL-TIME STONY BROOK FACULTY IN THE ARTS AND SCIENCES SENATE CONSTITUENCIES.
5. DISCUSSION OF “ACADEMIC FREEDOM” ISSUES RELATED TO FACULTY USING UNIVERSITY FACILITIES (e.g. E-MAIL) TO CARRY OUT DISCIPLINARY BASED “POLITICAL” ACTIVITY.

